

READ PARISH COUNCIL

17/07/01

A meeting of the Parish Council was held at **St John's Church, off George Lane, Read BB12 7RL on Wednesday 17th July, 2019, at 7.30pm.**

Present: Chairman: Councillor Hacking
Councillors: Anderson, Greenhough, Hanson, Pollard, Ridge,
In attendance: Shirley Bridge (Clerk)

6 members of the public attended

1. **Apologies for absence** – apologies for absence were received from Councillors Bennett and Collinge.
2. **Declarations of Councillors' Interest and dispensations**
 - 2.1 To receive declarations of interest from councillors on items on the agenda – *Councillor Hacking is a Trustee of the Village Hall Project and Councillor Pollard is Secretary of the Martholme Greenway Project.*
 - 2.2 To receive requests for dispensations for disclosable pecuniary interests – none received.
 - 2.3 To grant any requests for dispensations as appropriate
3. **To approve the minutes of the previous Parish Council meeting held on 15th May 2019.** *The minutes were approved.*
4. **Matters arising from the minutes not on the agenda** - none
5. **Public participation:**
One resident had come forward to explain matters regarding the erection of a boundary fence between his house and the allotment site and had also submitted a written report to give the Parish Council more information regarding this matter.
6. **Borough Councillor's Report** – no report.
7. **Clerk's Report** - *none*
8. **Reports from external meetings: PCLC** – *Councillor Hacking had attended the Parish Council Liaison meeting held on 20th June, 2019. Dilys Day, Partnership Officer had reported to the meeting on Luncheon Clubs in the Borough. Councillor Hacking had invited her to attend the Community Café.*
9. **Playground:**
 - a) **To receive the playground inspection report** – *all equipment in working order*
 - b) **Repairs and maintenance** – *the old sign has now been taken down but the wooden supports remain. The playground equipment has been power washed and we await the ROSPA planned for August. The Lengthsman has replenished the bark around the picnic table.*
10. **Allotment Management Committee** – *Councillor Anderson gave a report for the period to date. 3 allotments have been let 7a, 16a, 12d. One new allotment has been created although not in a fit state to be let currently. Field fencing in poor order. This has been reported to the land owner on several occasions but repairs have not been undertaken. Replacement of Internal fences for 16a and 12a have been reported to the Lengthsman and will be completed soon.*

READ PARISH COUNCIL

17/07/02

11. Decision Items

- a) **Insurance renewal** - *Insurance policy has been renewed as from 1st June 2019 to 31st May 2020 with AXA Insurance UK PLC. Cost: £296.95 (This is currently Year 2 of a 3 Year deal which gave us a discount)*
- b) **Governance review** - *In line with the Annual Governance and Accountability Return required by our external auditors the parish council are required to assess the significant risks to achieving its objectives and review the adequacy of arrangements to manage these – current Risk Assessment enclosed – enc*
RESOLVED: No changes required at this time.
- c) **Highways matters – vegetation – mirrors.** Councillor Ridge reported that a large shrub is almost obstructing a piece of land between top of Greenacres and Church Path. Also reported that the junction between St John's Close and George Lane is problematic and that a traffic mirror should be installed to help this situation.
RESOLVED: To ask the Lengthsman to remove the large shrub and that the Clerk be instructed to purchase a traffic mirror approx. cost £120 (to be placed on the lamp post on George Lane – opposite the entrance of St John's Close).
- d) **Allotment boundary hedge – 1 Tintern Close, Simonstone –** Councillors had further discussion regarding this matter. It was established that the boundary hedge belongs to the Parish Council and it is their responsibility to maintain it. This is problematic on the allotment site.
RESOLVED: To write to the residents concerned and remind them that the boundary hedge is the responsibility of the Parish Council and must never be removed.
- e) **Dog Bin on village Car Park –** Councillors discussed re-siting this dog bin. The Clerk has asked permission from RVBC for this as the dog bin is owned by them.
RESOLVED: The Lengthsman be requested to re-site the dog bin and dispenser to a more suitable site on the car park.
- f) **Martholme Greenway support –** Councillor Pollard outlined the work of the Martholme Greenway Project and ask if the parish council would support their aims and objectives and consider funding requests on their merits. A sum of £400 was requested to install an information board at Gooseleach Wood, Simonstone.
RESOLVED: Councillors resolved to support the aims and objectives of the group but at this time there is no available funding under the S137 budget heading. This matter to be considered when the precept is set for next financial year.
- g) **Allotment Road – update –** the road is now in a very poor state of repair and is getting worse as more traffic is using the road to access the allotment site. Different options are being considered for its improvement.
- h) **Gin Festival 2019 – update –** well attended – no damage to football pitch – security deposit returned.
- i) **Civic Sunday - update –** 36 people attended – total cost £207.51 (Catering and refreshments) – Councillor Pollard attended this event along with other councillors and felt the event was worthwhile as a networking event.
- j) **Playground –** Councillor Hacking requested that the stile is re-instated in the fence to the football field as children/youths are climbing over rather than going around the

READ PARISH COUNCIL

17/07/03

playground. Also a report of children running around the playground when there are cars coming along the allotment road.

RESOLVED: The Lengthsman be requested to re-install the stile in the fence

- k) **Anti-social behaviour** – update – this is an ongoing consideration and Councillors discussed various schemes that involve young people in village/community activities and could improve attitudes and behaviours.
- l) **Conifers on allotment road** – update – the conifers remain although some lower branches have been removed.
- m) **Litter bins** – Councillor Hacking reported on the continuing problem of overflowing litter bins around the Whalley Road/Hambledon View area. Councillors discussed that the Premier store does not have a litter bin outside the shop and this could solve some of the litter problems.
RESOLVED: The Clerk was asked to write to the Head Office of Premier Stores to request that they install a large litter bin outside the shop.
- n) **Overhanging trees** – Councillors discussed the report by the Football Club of overhanging trees from the playground.
RESOLVED: To instruct Andrew Isherwood to trim back the trees – approx. cost £120 – this includes removal of cut off branches.
- o) **Environmental Group** - Penny Gilpin was unable to attend the meeting but will be invited to the next meeting.
- p) **Lengthsman Scheme** – Councillor Hacking has arranged to meet with the Lengthsman in order that he can explain the scheme and his work for the Parish Council.
- q) **Farm Business Tenancy** – Councillors considered the draft Farm Business Ten for the allotment field.
RESOLVED: A 3-year tenancy was agreed – other outstanding items within the tenancy agreement to be investigated by the Clerk.
- r) **Communications Group** – the Communications Group met on 11th July, 2019, – attended by Councillors Hacking, Ridge, Greenhough. Areas for discussion included Read School – Councillors Hacking and Greenhough to visit school to discuss the Parish Council and also litter. A small trophy could be presented to children who help with projects. Business Link – Councillor Ridge is the Business Link and will try to forge links with local clubs/businesses. Civic Sunday – the group will look at the effectiveness of this event. Senior Citizens Christmas Party – to look at ways of reaching other Senior Citizens who are unable to attend. The age for the Christmas meal to be raised to 70. Arrangements for the SCP to be arranged – venue and catering to be decided. Christmas Tree event – success of the evening is dependent on the weather and was poorly attend last year because of bad weather. Perhaps a different format for this year. Photos of Parish Councillors. In an attempt to be more visible/recognisable it was an idea that photos of councillors be placed in the noticeboards. Dates and times of next year's meetings – to plan for them to be held on a set Wednesday in the month and held at 7.30pm. Venues to be decided.

12. **Correspondence** – Councillors considered a letter from Readstone requesting to use the football pitch for matches during June and July – this was granted and a

READ PARISH COUNCIL

17/07/04

copy of their Public Liability Insurance was received.

13. Planning Applications & Decisions/Enforcements

Planning Application No: 3/2019/0326

Proposal: Application for a two storey rear extension

Location: 26 Buckingham Drive, Read BB12 7QE

Response required by: 4th June 2019

RESPONSE

No objection to this proposal

Planning Application No: 3/2019/0433

Proposal: Single storey extension to the rear and side of the existing flat roofed dormer facing the road, window replacement, roof slates and re-rendering of the walls

Location: 11 George Lane, Read BB12 7RQ

Response required by: 14th June 2019

RESPONSE

No objection to this proposal.

Planning Application No: 3/2019/0485

Proposal: Demolition of existing garage and utility/store rooms. Erection of single-storey extension to side to provide a new garage and utility space with rear exercise room and roof garden. Alterations to existing fenestration and re-cladding to existing house. Widening of drive to create a passing space and installation of new entrance gates with associated external works.

Location: High Lawn, Whins Lane, Read

Response required by: 28th June 2019

No objection to this proposal.

14. Finance & Accounts:

a) Payment of accounts –

16/5/2019	Clerk salary May 2019	£201.61
16/5/2019	Printing, admin exps	£124.42
21/5/2019	Allotment water	£164.71
23/5/2019	S137 Donation – Little Green Bus	£150.00
7/6/2019	Insurance	£296.95
12/6/2019	Civic Sunday - refreshments	£47.51
12/6/2019	Civic Sunday - catering	£160.00
19/6/2019	Clerk salary June 2019	£201.61
19/6/2019	Printing, admin exps	104.92
23/6/2019	REVIVE – power washing Church St gardens	£220.00

b) Income

8/4/2019	RVBC - Precept	£9,806.00
8/4/2019	Concurrent functions grant	£947.00
11/4/2019	Allotment deposit and rent	£58.28
23/4/2019	HMRC VAT 2018-2019	£1,867.09
15/5/2019	Allotment deposit and rent	£66.50

READ PARISH COUNCIL

17/07/05

c) Bank reconciliation as at 31st May 2019

Opening Balances 01.04.19			
Community Account	£1,159.16		
Business Saver Account	£11,546.16		£12,706.04
Add: Receipts			£14,159.11
Less: Payments			£4,247.08
Balance			£22,618.07

15. Items for the next agenda

- Environmental Group
- Litter bins
- Grot spots
- Communications Group
- Air Monitoring
- Support for moving of footpath – Councillor Hanson

The meeting ended at 9.15pm